

WILLIAMSPORT PARKING AUTHORITY MEETING OF
September 21, 2022

The regular meeting of the Williamsport Parking Authority was held September 21, 2022 pursuant to legal notice. The meeting was held in the Authority's office at 270 West Third Street, Williamsport, Pennsylvania. The meeting was brought to order by the Chairman at 5:07 p.m. Members of the Authority in attendance were Dr. Anthony Cipolla, Jared Kinley, Tony Nardi and Ned Roush. Others in attendance were Adam Winder (RVTA), Dave Kish (WPA) and Scott T. Williams (Solicitor).

The Chairman asked the Authority members if they had had the opportunity to review the Minutes of the meeting of July 20, 2022. Mr. Roush indicated that there was an error in the Minutes concerning his discussion with the Mayor regarding funds to do work in the Third Street deck. The Minutes as presented indicate that the Mayor told Mr. Roush that the gates would not qualify for public safety funding. Mr. Roush corrected that statement to indicate that the gates may qualify for public safety funding if the Authority does not have any funds of its own to pay for those improvements. Dr. Cipolla made a motion to accept the Minutes as corrected by Mr. Roush. That Motion was seconded by Mr. Kinley and passed by unanimous vote.

Mr. Kish indicated that the gates for the Third Street decks have been ordered. Mr. Roush confirmed that the adjoining property owners were anxious to have the gates installed and that the Authority appeared to be on course to meet their expectations in that regard. Mr. Kish reported on the current status of the County's request for free parking in the deck. He reported that the County is currently requesting forty-three (43) spaces in the Church Street deck. A meeting has been scheduled for September 26, 2022 at Executive Plaza. All members are invited to attend.

The Chairman asked for a proposal for holiday parking for 2022. Mr. Kish indicated that last year the Authority stopped enforcement after 3:00 p.m. from Thanksgiving to Christmas Day for surface lots and on street parking. Enforcement continued in the decks. After some discussion, Dr. Cipolla made a motion to do the same holiday parking procedure in 2022 as was done in 2021. The motion was seconded by Mr. Kinley and passed by unanimous vote.

Mr. Kish presented documentation in the form of three quotations for the Third Street garage standpipe test. The quotations were received from ICON Fire Solutions, Johnson Controls, and Susquehanna Sprinkler. The Authority discussed the fact that the proposals vary significantly in price. After some discussion, Dr. Cipolla made a motion to approve the

proposal from ICON Fire Solutions in the amount of Five Hundred Ninety-Five Dollars (\$595.00). The motion was seconded by Mr. Nardi and passed by unanimous vote.

Dr. Cipolla raised the issued regarding parking around City Hall. The Authority discussed the fact that there are no meters and that it appears to be a free parking area. No action was taken.

Dr. Cipolla inquired if any of the Authority members had a suggestion for a new member. The Authority some possibilities and potential members will be contacted.

Mr. Kinley raised a question regarding hiring an additional enforcement office. The Authority discussed the fact that our current enforcement office found someone who would be interested in performing the job. The Authority discussed the availability of funds to cover the costs of an additional enforcement officer. There was some discussion about hiring someone to be a part-time enforcement officer and part-time maintenance employee. The matter was tabled until the next meeting.

Mr. Roush raised a concern regarding parking on First Fridays when the streets are closed. The issue concerns people that are parked on the closed streets and not moving their vehicles in a timely manner. In course of the discussion, it was indicated that the streets are closed at approximately 3:00 p.m. and there is to be no parking on those closed streets until they are opened up again. The Authority discussed towing vehicles that are not removed from the closed streets for the First Friday activities. The process involves attaching signage to parking meters indicating that vehicles that are not moved will be towed. It was also discussed that the enforcement for that signage comes from a Proclamation from the Mayor. Staff was asked to have some signs available for the next First Friday.

The Authority went to executive session at 5:43 p.m. to discuss leases. The Authority reconvened at 6:00 p.m. for adjournment only.

APPROVED: _____
