

WILLIAMSPORT PARKING AUTHORITY MEETING
OF
NOVEMBER 16, 2022

The regular meeting of the Williamsport Parking Authority was held on November 16, 2022 pursuant to legal notice. The meeting was held in the Authority's office at 270 West Third Street, Williamsport, Pennsylvania. The meeting was brought to order by the Chairman at 5:10 p.m. Members of the Authority in attendance were Dr. Anthony Cipolla, Jared Kinley, Tony Nardi and Ned Roush. Others in attendance were Dave Kish (WPA), Nicole Farr (RVTA), Bethany Jones (RVTA), and Scott T. Williams (Solicitor).

The Chairman asked the Authority members if they had had the opportunity to review the Minutes of the meeting of October 19, 2022. Dr. Cipolla made a motion to approve the Minutes as written. The motion was seconded by Mr. Roush and passed by unanimous vote.

Ms. Farr gave the financial update for the period from January 1, 2022 through October 31, 2022. She also presented the Woodlands checking account for the period from August 16 through October 10, 2022. She indicated that the on-street and surface lot fines were both below budget. Expenses included payments to the City as shown on the Woodlands checking account document but those payments were being held and had not been given to the City yet. The bank balance was Three Hundred Thirty-Three Thousand Dollars (\$330,000.00) with mortgage and bond debt of 4.494 Million Dollars. Mr. Nardi questioned surface lot revenue which was higher than the previous year. The Authority concurred that this was an indication that people are starting to come back to the downtown area after the COVID pandemic. Ms. Farr asked if the December meeting could be moved up to accommodate action on the budget which will require advertising. The Authority discussed potential dates and agreed upon December 7, 2022 at 5:00 p.m. Mr. Kish will advertise that public meeting. Mr. Kinley made a motion to approve the financial operational report. The motion was seconded by Mr. Nardi and passed by unanimous vote.

Mr. Kish reported that the Third Street garage stand pipe test had to be rescheduled because one of the pipes broke when it was being pressurized. That test will occur once the pipe has been repaired.

The next matter to come before the Authority was the removal of membership in the Chamber of Commerce. Dr. Cipolla asked if the Chamber was still having PM Exchanges and there was some discussion about hosting a PM Exchange at the Third Street garage. Mr. Kish indicated that the membership fee was Two Hundred Eighty and 50/100 Dollars (\$280.50). Dr. Cipolla made a motion to remove the Authority's membership in the Chamber. Mr. Roush seconded the motion and it passed by unanimous vote.

The Chairman asked for discussion regarding closing the Authority's checking accounts with Woodlands Bank and M&T Bank. Ms. Farr indicated that there was one (1) checking account at Woodlands and two (2) checking accounts at M&T that should be closed. Mr. Kinley made a motion to close the accounts. Dr. Cipolla seconded the motion and it passed by unanimous vote.

The Chairman called for an executive session to discuss Leases at 5:30 p.m.

The Authority reconvened the meeting at 5:45 p.m. At that time, Dr. Cipolla indicated to the Authority that sign poles attached to meter bases are not in good shape at some locations and need attention. There was some discussion regarding the reason for this situation and it was indicated that a solution was being looked into.

Mr. Kish reported that, in spite of the Authority's attempts to keep people off the roof of the Third Street garage in the evening using rocks and gates, someone had broken a lock and a U-bolt to gain access. Additionally, individuals were climbing up the interior fencing to get to the roof. Mr. Kish reported that staff was looking into a solution to better secure the roof of the Third Street garage at night.

There being no further business to come before the Authority, the meeting was adjourned at 5:50 p.m.

APPROVED:
